

OTHER SPECIAL KNOWLEDGE, SKILLS AND QUALIFICATIONS

Professional licenses, certifications or designations (i.e., CIC, CPCU, etc.) related to our industry:

Computer and Software Skills: _____

List any other training, skills, certifications or abilities that might be helpful in considering your application:

List professional, trade, business or civic activities and office held (exclude labor organizations and memberships that reveal race, color, religion, national origin, sex, age, disability or other protected status):

GENERAL INFORMATION

Have you ever been convicted of any law violation (except a minor traffic violation)? Yes No
If yes, please give the details: _____

(A Yes answer does not automatically disqualify you from employment. Factor such as the nature and gravity of the crime, the length of time that has passed since the conviction and/or completion of any sentence, and the nature of the job for which you have applied will be considered.)

Are you now or do you expect to be engaged in any other business or employment? Yes No
If yes, please explain: _____

How many days of work have you missed during the past year? _____ (Exclude absences due to disability or covered by the FMLA)

For jobs that involve driving, only: Do you have a valid driver's license? Yes No

Have you had your driver's license suspended or revoked within the last 3 years? Yes No

Have you ever been fired from a job or asked to resign? Yes No
If yes, please explain: _____

Have you ever worked or attended school under any other name? Yes No
If yes, give names: _____

Do you have any employment restrictions resulting from a non-compete or confidentiality agreement? Yes No
If yes, please explain: _____

PROFESSIONAL REFERENCES

Name	Business Relationship	Phone

CERTIFICATION AND AUTHORIZATION

- In consideration of my employment, I agree to conform to the policies and procedures of the company. I understand that in accepting this application, the company is in no way obligated to provide me with employment and that I am not obligated to accept employment if offered. Furthermore, if employed, I understand that I am employed at will and that my employment and compensation can be terminated with or without cause, and with or without notice at any time.
- I certify that the facts contained in this application are true and complete to the best of my knowledge. I authorize the investigation of any or all statements contained in this application. I also authorize, whether listed or not, any person, school, current employer, past employers and organizations to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements. I will, upon request, sign any necessary consent forms.
- I also understand that any falsified statements on this application or omission of fact on either the application or during the pre-employment process will result in my application being rejected, or, if I am hired, in my employment being terminated.

Signature of Applicant

Date